

Taxpayer Notification

Business Authorization

SAMPLE



#XXXXXXX
#XXXX XXXX XXXX XXXX#
COMPANY NAME & ADDRESS

DATE



Letter ID: XXXXXXXXXXXXXXXXX

License No: TI-XXXXX

Account ID: XXXXXXXX



We have enclosed your Illinois Business Authorization.

Welcome!

We have enclosed your Illinois Business Authorization. Verify that all of the information is correct. If any corrections are needed you must contact us immediately at the telephone number listed below.

If all of the information is correct, your authorization must be visibly displayed at the address listed.

Do not discard. Your Illinois Business Authorization is an important tax document that provides you the authorization to legally do business in Illinois.

If you wish to be registered for any other taxes or fees, you must complete a new application. For questions, visit our website at **tax.illinois.gov** or call us weekdays between 8:00 a.m. and 4:30 p.m. at the telephone number below.

CENTRAL REGISTRATION DIVISION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19030
SPRINGFIELD IL 62794-9030

217 785-3707

Verify that all of your Illinois Business Authorization information is correct.

✓ **If not**, contact us immediately.

✓ **If yes**, cut along the dotted line (fits a standard 5 x 7" frame). Your authorization must be visibly displayed at the address listed. **Do not discard** - your Illinois Business Authorization is an important tax document that provides you the authorization to legally do business in Illinois.



SAMPLE

Illinois Business Authorization

COMPANY NAME

COMPANY ADDRESS

Certificate of Registration

Telecommunications Infrastructure Maint. Fee (TI-XXXXXX)

Constance Beard
Director
DEPARTMENT OF REVENUE
Issued Date: MM-DD-YYYY